

MANATON PARISH COUNCIL

NOTICE OF ANNUAL PARISH COUNCIL MEETING

Monday 19th May 2025 at 6.00 pm in Manaton Parish Hall

All members of the Council are hereby summoned to attend the Annual Meeting of the Council, which is to be held at Manaton Parish Hall for the purpose of considering and resolving the business to be transacted at the meeting as set out below.

Members of the press and public are welcome to attend the meeting

AGENDA

Members 7 Quorum 3

1. Election of Chair and signing of Declaration of Acceptance of Office.
2. Election of Vice Chair and signing of Declaration of Acceptance of Office.
3. The Chairman will open the meeting and receive apologies.
4. To receive declarations of interest
 - a. Councillors to declare any personal interest in any items on the agenda.
 - b. Councillors to declare any personal and/or prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
 - c. Dispensations granted.
5. To receive reports from the County Councillor and District Councillor
6. **Public participation**
 - a. To allow up to 10 minutes for any members of the public or Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at the meeting
7. To consider, amend as agreed by the Council and approve the Minutes of the Parish Council Meeting held on Monday, 14th April 2025.
8. **Matters arising**
9. **Finance:**
 - a. To agree and approve the Schedule of Payments and Receipts since last Meeting .
 - b. To agree and approve the bank reconciliations for April 2025
 - c. To receive and review the accounts and the budget update for the period to 30th April 2025
10. **Audit 2024-2025**
 - a. To note the Summary of Receipts and Payments for the year ending 31st March 2025
 - b. To agree the Fixed Assets List as at 31st March 2025
11. **Parish Council Matters:**
 - a. To approve the updated Standing Orders
 - b. To approve the updated Financial Regulations
12. **Planning** - To note planning applications, comments, and decisions since the last meeting.
13. **Highways** - To receive a report from the responsible Councillor.
14. **Parish Assets** - To receive reports from the Councillors responsible
15. **Games Court Committee** - To receive a report from the Council's representative.
16. **Parish Hall Committee** - To receive a report from the Council's representative.
17. **To note any correspondence received.**
18. **To note the date of the next Meeting to be held on 9th June 2025:**
19. **AOB**
20. **Matters for future consideration:**
 - a. Requests for agenda items from Councillors
 - b. Requests for agenda items from members of the public

Close of meeting

Signed: *L Moore* Clerk to Manaton Parish Council

Dated: Monday, 12th May 2025

Mrs Lucie Moore – Clerk to Manaton Parish Council : Tel: 07860 658002 Email: manatonclerk@live.com